

# IOWA ALUMINUM INC

## Employment Application



### Application Information

Date: \_\_\_\_\_

Name \_\_\_\_\_  
Last Name First Name Middle Initial

Contact Information \_\_\_\_\_  
Home Address City State Zip Code

\_\_\_\_\_   
Home Telephone Cell phone (optional) email (optional)

### Alternative Contact Information

Name \_\_\_\_\_  
Last Name First Name Telephone

### Position Information

\_\_\_\_\_   
Part-Time/Full-Time 1 2 3

Desired Position Desired Salary Range

### Position Awareness

How did you learn about the available position?  Newspaper  Radio  Internet  Friend/Family  None of these options

### Work Experience (List most recent first)

Date Job Began: \_\_\_\_\_ Date ended: \_\_\_\_\_ Ending Wage: \_\_\_\_\_  
Company Name: \_\_\_\_\_ Address: \_\_\_\_\_ City: \_\_\_\_\_  
Responsibilities: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

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Date Job Began: \_\_\_\_\_ Date ended: \_\_\_\_\_ Ending Wage: \_\_\_\_\_  
Company Name: \_\_\_\_\_ Address: \_\_\_\_\_ City: \_\_\_\_\_  
Responsibilities: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

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Date Job Began: \_\_\_\_\_ Date ended: \_\_\_\_\_ Ending Wage: \_\_\_\_\_  
Company Name: \_\_\_\_\_ Address: \_\_\_\_\_ City: \_\_\_\_\_  
Responsibilities: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

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### Military Experience

Are you a Veteran?  Yes  No

### Education

#### High School

Name: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Did you graduate? \_\_\_\_\_ If no, please explain: \_\_\_\_\_

#### College, trade, business technical school

Name: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Describe the training received: \_\_\_\_\_

Did you graduate? \_\_\_\_\_ If no, please explain: \_\_\_\_\_

**General Information**

Health

Are you able to perform essential duties of the position for which you are applying, with or without reasonable accommodations?  Yes  No\*

Legal

Are you legally eligible to work in the United States?  Yes  No\*

Have you ever been convicted of a felony?  Yes  No\*

\*Explanation: \_\_\_\_\_

**Job Related Knowledge and Skills**

Describe the knowledge and skills you possess that will help you perform well in the available position.

**Personal References (not relatives or former employers)**

List references that will be able to give examples of the previously listed job related knowledge, skills, career interests and goals:

First and Last Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Relationship: \_\_\_\_\_

First and Last Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Relationship: \_\_\_\_\_

First and Last Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Relationship: \_\_\_\_\_

**Personal Certification**

Read the certification statements below.

1. I understand that falsification of statements I made on this application may result in my dismissal should I become employed with Iowa Aluminum Inc.
2. I understand that I may be required to work overtime as a condition of being employed by Iowa Aluminum Inc.
3. I understand that I may be required to complete a pre-employment test for fitness, problem solving/decision making and/or substance abuse.
4. Upon separation of employment, I authorize Iowa Aluminum to withhold from my final paycheck any monies owed to them by me.

I have read each of the certification statements above and confirm my agreement with each statement. I also authorize Iowa Aluminum Inc to verify any information I provided on this application which includes contacting past employers and personal references.

Check one of the following:

I give the Iowa Aluminum Inc permission to contact my current employer and personal references.

I give Iowa Aluminum Inc permission to contact my personal references only.

In consideration of my employment, I agree to conform to the rules and regulations for employees. I understand that my employment and compensation can be terminated with or without cause, at any time, at the option of either the Iowa Aluminum Inc or myself. I understand that no employer representative has any authority to enter into any verbal agreement for employment for any specified period of time or to make any agreement contrary to the foregoing statement.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_